



**ORDER FORM Still Images Reproductions**  
**Clayton McLain Memorial Museum and Archives**  
**Box 8, Cut Knife, Saskatchewan, Canada S0M 0N0**  
**306-398-2345**

Please sign agreement on reverse if requesting a digital file

**PRINT CLEARLY** Incomplete or illegible forms will not be processed

Name:	Date:
-------	-------

Organization or Company	
-------------------------	--

Address:	
City:	Province/State:
Postal Code:	Country:
E-mail:	
Work Phone:	Home Phone:

Accession Number	Title or Description	300 dpi JPEG	Print Copy	No of Copies
			Subtotal	

If more copies are needed, please use another sheet.

**INTENDED USE**

<p><b>Non-Research Use - Permissions Form is required and must accompany this Order Form</b></p> <p><input type="checkbox"/> Postcards, Coffee Mugs, T-shirts, Menus, Calendars, Decoration in a Place of Business (Restaurant, Hotel, Office, etc.)</p> <p><input type="checkbox"/> Film, Video, TV or Documentary</p> <p><input type="checkbox"/> Book, Magazine, Newspaper or Brochure</p> <p><input type="checkbox"/> Academic Use (Catalogue, Publication, Conference, Course)</p> <p><input type="checkbox"/> Exhibit or Display</p> <p><input type="checkbox"/> Web or Intranet</p> <p><input type="checkbox"/> Other</p>	<p><b>B. Research Use - Permissions Form is not required but client must sign below</b></p> <p><input type="checkbox"/> Academic Research - Defined as:</p> <ul style="list-style-type: none"> <li>• Theses/papers (non-published)</li> <li>• K - 12 school project</li> <li>• Classroom teaching aid</li> <li>• Professor/student slide or PowerPoint presentation</li> </ul> <p><input type="checkbox"/> Private Study (Reference and Research)</p> <p><input type="checkbox"/> Gift</p> <p><input type="checkbox"/> Genealogy Research</p> <p><b>Client Signature (Mandatory):</b> _____</p>
--	---

**SHIPPING**

Will Pick Up:	
Mail: _____	Shipping Charge: _____
Email	

METHOD OF PAYMENT:     **CASH**     **CHEQUE**    **No:** \_\_\_\_\_    **Total Amount:** \_\_\_\_\_

## Digital File Agreement

The Clayton McLain Memorial Museum agrees to provide the Applicant with digital file copies of images from the electronic databases of the Clayton McLain Memorial Museum,

These files will be provided according to the following terms:

The Clayton McLain Memorial Museum retains all rights to the supplied files. The Applicant agrees that neither the downloaded files nor any copies, either physical or electronic, will be sold, distributed, shared, loaned, exchanged, traded, transferred, transmitted, rented, leased, deposited or given to any other individual, company or organization, for any reason whatsoever. Any copies created by the Applicant, either physical or electronic, must be destroyed at the conclusion of the project.

The Applicant understands that acquiring these files is for the use as per the Applicant's signed Permissions Form and will not be used for any other project without permission.

The undersigned agree to the conditions of this agreement as stated herein.

Authorized by (Clayton McLain Memorial Museum Archivist)

---

Signature (Applicant)

---

Date

---